

REGIONAL TRANSIT

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
6	06/22/09	Open	Action	05/15/09

Subject: Approving the Release of a Request for Proposal for 457 Deferred Compensation Plan Services

ISSUE

Approving the Release of a Request for Proposal for 457 Deferred Compensation Plan Services

RECOMMENDED ACTION

Adopt Resolution No. 09-06-____, Approving the Release of a Request for Proposal for 457 Deferred Compensation Plan Services.

FISCAL IMPACT

There is no fiscal impact at this time. The cost associated with any contract that results from this procurement will be identified when this item is brought to the Board of Directors for award of a contract.

DISCUSSION

Since 1986, the District has offered employees a voluntary Deferred Compensation Plan (457). Managed by The Hartford, the Plan has been a compliment to the RT-funded Defined Benefit Pension Plan for RT employees. While The Hartford has performed well over the years, RT has not placed this contract out to bid since its inception over twenty years ago. As such, RT staff believes that RT should put the contract out to bid. Moreover, there are many vendors in the market with enhanced website capabilities and a wider array of funds available to their clients from which RT's employees may benefit.

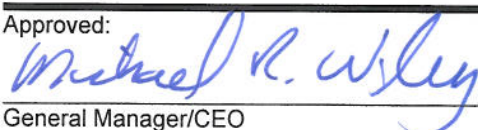
To ensure adequate balance and representation of viewpoints, a 457 Committee, comprised of RT Staff and representatives from all labor groups was created and has been actively reviewing 457 Plan options. The committee feels strongly that RT's Deferred Compensation program should be competitively bid through RT's RFP process. The Committee members have worked with RT staff to develop the Scope of Work for the RFP.

In order to enhance the Plan, staff would like the selected vendor to provide additional services not currently provided by the Hartford. Additional requirements of the successful proposer will include:

- Enhanced administrative capabilities for both participants and District staff
- Educational meetings with individual participants
- Educational seminars/webinars available to all employees
- Financial Planning Services to 457 Participants

Approved:

General Manager/CEO



Presented:

Director, Human Resources



REGIONAL TRANSIT

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
6	06/22/09	Open	Action	05/15/09

Subject: Approving the Release of a Request for Proposal for 457 Deferred Compensation Plan Services

Staff recommends that the Board of Directors authorize the release of a Request for Proposal for a 457 Deferred Compensation Plan Services.

RESOLUTION NO. 09-06-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 22, 2009

**APPROVING THE RELEASE OF A REQUEST FOR PROPOSAL FOR 457
DEFERRED COMPENSATION PLAN SERVICES**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby approves the release of a Request for Proposal for 457
Deferred Compensation Plan Services.

THAT, the Request for Proposal be advertised pursuant to the provisions of the RT
Procurement Ordinance.

STEVE COHN, Chair

ATTEST:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
7	06/22/09	Open	Action	06/09/09

Subject: Approving Amendments to the FY 2009 Operating and Capital Budgets

ISSUE

Whether or not to approve amendments to the FY 2009 Capital and Operating Budgets.

RECOMMENDED ACTION

Adopt Resolution 09-06-_____, Approving Amendments to the FY 2009 Capital and Operating Budgets.

FISCAL IMPACT

The proposed action will increase the FY 2009 Operating Budget by \$ 41,854 and increase the FY2009 Capital Budget by \$ 3,286,676.

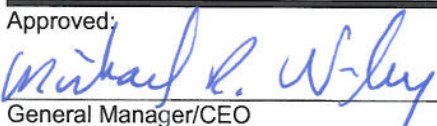
DISCUSSION


RT's annual budgeting process includes Board adoption of budgets that reflect RT's expected funding at the time of preparation. Periodically, additional funding sources becomes available that require revisions to the project budgets. Staff has identified such necessary revisions due to recent funding authorizations on various projects that will require Board action.

On April 13, 2009, RT's Board authorized the General Manager/CEO to submit grant applications and execute grants for Tier I ARRA (American Recovery and Reinvestment Act) projects. In addition, the Board approved increases to the 2009 Operating Budget for ARRA funding to be received for Preventive Maintenance and ADA programs. The budgets for additional FY 2009 ARRA funded projects are included in Exhibit A. The budgets for ARRA funded FY 2010 projects are included in the FY 2010 RT budget.

On April 30, 2009, FTA published its Supplemental FY 2009 Apportionments and Allocations which were slightly higher than the estimated FY 2009 apportionments for the FTA Section 5307 Urbanized Area and 5309 Fixed Guideway Modernization formula funds. In May, the additional amounts were allocated to the Sacramento region transit agencies including RT. Exhibit A reflects the budget changes to FY 2009 projects resulting from the additional allocations to RT and its subrecipient transit agencies.

Staff seeks Board approval of the proposed operating and capital budget changes summarized in Exhibit A.

Approved: 
General Manager/CEO

Presented: 
Director of Office Management and Budget

RESOLUTION NO. 09-06-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 22, 2009

APPROVING AMENDMENTS TO THE FY 2009 OPERATING AND CAPITAL BUDGETS

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the fiscal year 2009 Operating and Capital Budgets are amended as set forth in the attached Exhibit A.

STEVE COHN, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary

EXHIBIT A

REVISIONS TO THE FY 2009 OPERATING AND CAPITAL BUDGETS

<u>Funding Source</u>	<u>Project #</u>	<u>Project Name</u>	<u>Funding Changes</u>	<u>Description of Change</u>
FY 2009 OPERATING BUDGET CHANGES				
FY09 5307	OPS	RT-ADA Operations	\$1,100,000	Add funding for FY09 ADA Operations
FY09 5307	OPS	RT-Preventive Maintenance (PM)	(\$1,100,000)	Reduce funding for FY09 Preventive Maintenance (PM)- transferred to ADA Operations
FY09 5309	OPS	RT Preventive Maintenance- Rail	<u>\$41,854</u>	Increase to final allocated amount
NET FY 2009 OPERATING BUDGET CHANGE			<u>\$41,854</u>	
FY 2009 CAPITAL BUDGET CHANGES				
FY09 5307	Q009	El Dorado Transit- PM	\$100,000	El Dorado FY09 Preventive Maintenance
FY09 5307	Q009	El Dorado Transit- ADA Operations	\$200,000	El Dorado FY09 ADA Operations
FY09 5307	Q009	City of Folsom- PM	\$100,000	City of Folsom FY09 Preventive Maintenance
FY09 5307	Q009	City of Folsom- ADA Operations	\$200,000	City of Folsom FY09 ADA Operations
FY09 5307	R175	Watt Station Improvements	\$250,000 Grant \$62,500 Match (a)	Watt Avenue Station Improvements
FY09 5307	Q009	Paratransit Replacement Buses	\$194,000	Replace Paratransit Buses
ARRA 5307	Q009	El Dorado Transit- PM	\$200,000	El Dorado FY10 Preventive Maintenance
ARRA 5307	Q009	El Dorado Transit- Bus Replacement	\$519,000	Replace El Dorado Transit Bus
ARRA 5307	Q009	Paratransit Bus Replacement	\$1,056,176	Replace Paratransit Buses
ARRA 5307	Q009	Paratransit Phone System	<u>\$405,000</u>	Replace/update Paratransit's Phone System
NET FY 2009 CAPITAL BUDGET CHANGE			<u>\$3,286,676</u>	

(a) Match provided from operating revenues

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
8	6/22/09	Open	Action	6/10/09

Subject: Approval of Subrecipient Agreement with SACOG for a Caltrans Planning Grant for TransitAction Implementation

ISSUE

Whether to approve the Subrecipient Agreement with SACOG for a Caltrans Planning Grant for the TransitAction Implementation project.

RECOMMENDED ACTION

Adopt Resolution No. 09-06_____, Approving the Subrecipient Agreement with SACOG for a Caltrans Planning Grant for TransitAction Implementation

FISCAL IMPACT

Budgeted:	277,705.00	This FY:	\$
Budget Source:	Capital	Next FY:	\$
Funding Source:	49 USC 5304	Annualized:	\$
Cost Cntr/GL Acct(s) or Capital Project #:	Capital Project #0580	Total Amount:	\$
Total Budget:	\$ 281,407		

DISCUSSION

RT applied for a grant to begin implementation planning for the Transit Master Plan in 2008. This grant was awarded to RT under the Statewide Planning Grant program, administered by SACOG. The amount awarded is \$249,130 for a project to undertake service planning in the areas of Natomas, Arden Arcade and Rancho Cordova, in support of implementation of the RT Transit Master Plan. RT will be required to put up a local match of \$32,277. That plan is expected to be adopted by the RT Board of Directors as the "TransitAction Plan" in July of 2009. RT has already contacted the North Natomas and South Natomas TMA's, as well as the City of Rancho Cordova. Some of the deliverables under this grant will include a 5-year transit plan for North Natomas, a 5-year transit plan for Rancho Cordova, and a TransitAction Implementation Plan for North Sacramento. SACOG has requested RT to submit a similar proposal covering the area of South Sacramento, and this is undergoing review at this time.

Staff recommends approval of this Subrecipient Agreement with SACOG.

Approved:


General Manager/CEO

Presented:


Director of Planning

RESOLUTION NO. 09-06-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 22, 2009

**APPROVING THE SUBRECIPIENT AGREEMENT WITH SACOG FOR A
CALTRANS PLANNING GRANT FOR TRANSITACTION IMPLEMENTATION**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Subrecipient Agreement between Sacramento Area Council of Governments, therein referred to as "SACOG" and Sacramento Regional Transit District, therein referred to as "Subrecipient" wherein SACOG agrees to provide Subrecipient a grant of \$249,130 from Caltrans to be used on the TransitAction Implementation project, is hereby approved.

THAT, the General Manager/CEO and Chair are hereby authorized to execute said Agreement.

THAT, the General Manager/CEO is hereby authorized to execute and submit any additional applications, documentation, agreements, or other required submittals that may be necessary to receive said grant funds.

STEVE COHN, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
9	06/22/09	Open	Action	06/11/09

Subject: Awarding Contract for Janitorial Service to Pride Industries

ISSUE

Whether or not to award contract for janitorial services to Pride Industries.

RECOMMENDED ACTION

Adopt Resolution No. 09-06 ____, Awarding Contract for Janitorial Services to Pride Industries.

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	0
Budget Source:	Operating	Next FY:	\$	181,298.00
Funding Source:	Local	Annualized:	\$	N/A
Cost Cntr/GL Acct(s) or	37/630027	Total Amount:	\$	576,858.00
Capital Project #:				
Total Budget:	\$ 576,858.00			

DISCUSSION

Board Resolution 04-03-0061, March 22, 2004, authorized the General Manager/CEO to negotiate an agreement with PRIDE Industries for janitorial services at RT's facilities and light rail stations in lieu of competitive bidding, subject to RT Board approval. On August 10, 2004, a Contract for janitorial services was entered into with PRIDE for three years. On August 22, 2007, RT exercised its option to extend the Contract for another two years, which will expire on July 31, 2009.

PRIDE Industries' mission is to provide training and employment to developmentally disabled adults of varying skill levels. PRIDE Industries performs the more detailed nighttime cleaning and floor care of RT's facilities. Staff desires to continue use of PRIDE's janitorial services by negotiating an agreement for a term of three years with an option for two additional years.

PRIDE Industries' contract for service can be modified when changes to RT's facilities expand or reduce in size. This contract represents a 33% reduction in scope of service, service frequencies and cost from FY09.

The RT Board may approve a non-competitive procurement when it determines that it is in RT's best interests to proceed in that manner.

Staff believes it would be in the best interest of RT to award the contract to PRIDE Industries for the following reasons: PRIDE Industries offers people with disabilities comprehensive vocational

Approved:


General Manager/CEO

Presented:


Director of Facilities

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
9	06/22/09	Open	Action	06/11/09

Subject: Awarding Contract for Janitorial Service to Pride Industries

rehabilitation services that adds value into the local community and economy. Our strong working partnership provides a positive public image for both RT and PRIDE Industries. In addition many of the PRIDE Industries workforce rely on public transit for their transportation needs, fulfilling RT's mission to "promote and enhance regional mobility".

Staff recommends approving a contract award to PRIDE Industries for janitorial services for an amount not to exceed \$576,858.00.

RESOLUTION NO. 09-06-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 22, 2009

AWARDING CONTRACT FOR JANITORIAL SERVICES TO PRIDE INDUSTRIES

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, it is in the best interest of the Sacramento Regional Transit District, as set forth in Section 1.405.c of Ordinance 09-05-01 to award this Contract without competitive solicitation.

THAT, the Contract between the Sacramento Regional Transit District, therein referred to as "RT," and PRIDE Industries, therein referred to as "Contractor," whereby Contractor agrees to provide janitorial services as specified, for an amount not to exceed \$576,858.00 is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Contract.

STEVE COHN, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
10	06/22/09	Open	Action	05/26/09

Subject: Authorizing the General Manager/CEO or Designee to Establish Just Compensation for the Acquisition of Real Property Interests for District Use.

ISSUE

Whether to Authorize the General Manager/CEO or His/Her Designee to Establish Just Compensation for the Acquisition of Real Property Interests for District Use.

RECOMMENDED ACTION

Adopt Resolution No. 09-06-_____, Authorizing the General Manager/CEO or His/Her Designee to Establish Just Compensation for the Acquisition of Real Property Interests for District Use.

FISCAL IMPACT

NONE

DISCUSSION

State and Federal Real Estate Right-of-Way (ROW) acquisition policies and procedures require agencies to designate by Resolution an official who is authorized to establish just compensation for any real property interest the public agency wishes to acquire.

One of the requirements for acquiring an interests in real property is to establish just compensation for said property interests. The just compensation may not be less than the District's approved appraisal of the fair market value of said property.

The Uniform Acquisition and Relocation Assistance Act, CFR 49, part 24 in part states "an Agency official must establish the amount believed to be just compensation". In the recently adopted FTA Circular 5010.1D it states "if authorized by grantee, a staff review appraiser may also establish the approved appraisal amount as the offer of just compensation. Under no circumstances can the establishment of the just compensation amount be delegated to a contractor (i.e., a fee review appraiser) who is not a governmental official of the agency."

The Uniform Act requires that an appraisal be used to determine just compensation. A local agency official must set just compensation. The local agency official who sets just compensation must be designated by resolution. The Caltrans ROW Certification procedures also require the agency designation of the official setting just compensation.

Staff recommends that the Board approve the attached resolution authorizing the General Manager/CEO or his/her designee to establish just compensation for the acquisition of real property interests by the District.

Approved:


General Manager/CEO

Presented:


Director of Real Estate

RESOLUTION NO. 09-06-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 22, 2009

**AUTHORIZING THE GENERAL MANAGER/CEO OR HIS/HER DESIGNEE
TO ESTABLISH JUST COMPENSATION FOR THE ACQUISITION
OF REAL PROPERTY INTERESTS FOR DISTRICT USE**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the General Manager/CEO or his/her designee is hereby authorized to
establish just compensation for the acquisition of real property interests for District use.

STEVE COHN, Chair

ATTEST:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary